



## **Choir Director for 12:00 pm Sunday Mass**

### **I. Introduction**

St. Mary Student Parish (SMSP), located in Ann Arbor, MI, and staffed by priests of the Society of Jesus (Jesuits), serves the faculty, staff and students of the University of Michigan (U of M). SMSP hosts an average of 1,600 people for 7 Masses (6 during the Spring and Summer semesters) and offers spiritual formation programs for undergrads, grads and young professionals, such as retreats, faith-sharing groups, an internship program, and service programs for social justice. Sacramental preparation and formation is provided through programs for RCIA, Confirmation, and First Communion.

### **II. Overview**

The Choir Director reports to the Music Coordinator. This is a part-time, stipended position, with hourly expectations of approximately 3 hours each week. This position runs year-round on Sundays. There will be additional opportunities for cantoring weddings, funerals, and other Masses. However, these opportunities are optional, not required.

### **II. General Responsibilities**

The Choir Director is responsible for rehearsing and directing the 12 Mass Choir, and recruiting new members. The choir director oversees the choir, building community within the choir, and ensuring that the music is high quality and encourages active participation from the congregation.

### **III. Specific Responsibilities**

- A. Performance (60%)
  - Serve as Director of the 12 pm Choir, leading Masses and rehearsals, which begin at 11:00 am.
- B. Administrative Responsibilities/Miscellaneous (40%)
  - Foster a positive and inclusive community within the choir
  - Coordinate with psalmists and pianists about musical selections
  - Recruit new members, particularly from the U of M student body
  - Oversee the proper usage and storage of Mass-related materials.

### **IV. Qualifications**

The ideal candidate for the 12 pm Choir Director role will have a strong music background, ideally with prior experience in a Catholic church. The ideal candidate for the role will also have skills in community building and recruitment. Connections to the U of M student body and a familiarity with the parish's music ministry is a strong bonus but not required.

### **V. To Apply**

Please email a resume and cover letter to Cathy Welch [cwelch@smspnewman.org](mailto:cwelch@smspnewman.org).